ഗവ.മെഡിക്കൽ കോളേജ്, ഇടുക്കി
ഇടുക്കി കോളനി പി. ഒ
ഇടുക്കി 685602
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GOVERNMENT MEDICAL COLLEGE IDUKKI
Idukki Colony, P.O.
Idukki- 685602
Email: gmciprincipal@gmail.com

Instructions to candidates allotted for MBBS admission at Government Medical College, Idukki for 2023-24

1. **Reporting Venue Location**: The candidate in person should report to the Ground Floor, in the **New Academic Block building** with the original documents (appended in the check list below) to complete the admission Process as per the notified dates announced by Counselling committee of CEE Kerala or MCC, New Delhi. The photo of the new academic block building is shown below for your reference.

2. The students should **download the check list and proforma forms and fill up all details and submit it along with the original documents at the time of reporting** to the college. Take one sets of photocopies of all certificates and documents, also take two recent stamp size photos.

3. The students coming for admission are requested to **report by 10 am and before 12 noon** on the reporting day. All are requested to follow all COVID 19 protocols including social distancing, mask and sanitizer usage.

4.	The candidate should **send the scanned copies of the certificates** (all the documents as per the order in the checklist especially ***Admission memo, Allotment Memo, Caste certificate, Eligibility Certificate, Medical fitness certificate, Migration Certificate, SSLC Certificate, Transfer Certificate*** as separate pdf files each of document size **less than 150 KB** (required for uploading on KUHS online portal for student registration) to the email id: uggmcidukki2023@gmail.com

❖ The ***scanned photo*** of the candidate should be in JPEG format with name and course of the candidate with size **less than 300Kb**.(required for uploading on KUHS online portal for student registration)
Resolution Photo – 300W x 400H
Resolution Signature – 150H x 200W

5.	Make print-outs of the various **admission forms and declaration forms** published along with this instruction in the college website on one side of the A4 sheet and **fill them up from your home**, so that admission process at the College can be smooth as mentioned in the point 2 above.

6.	All Candidates under state quota **should bring the Advance Fee Receipt (Institutional copy) for the payment made to the CEE Office** at the time of Allotment (not applicable for AIQ candidates admitted through MCC).
The fee details for MBBS admissions 2023-24 are mentioned below

Fee Particulars Per Year	AIQ Fee	AIQ SC/ST/OEC/Registered Fisherman (Only for Kerala state candidates Only)	State Quota General	State Quota SC/ST/OEC/Registered Fisherman
Tuition Fees	Rs. 23150/-		Rs. 23150/- (To be paid to CEE)	
Miscellaneous Fees	Rs. 1740/-		Rs. 1740/-	
Van Fees	Rs. 1740/-		Rs. 1740/-	
Caution Deposit	Rs. 2320/-	Rs. 2320/-	Rs. 2320/-	Rs. 2320/-
Admission Fee	Rs. 100/-	Rs. 100/-	Rs. 100/-	Rs.100/-
University Reg. Fee	Rs. 2520/-	Rs. 2520/-	Rs. 2520/-	Rs. 2520/-
Total Fees	**Rs. 31,570/-***	**Rs. 4,940/-***	**Rs. 8,420/-***	**Rs. 4,940/-***

NOTE: Amount marked with * is the part of fee amount to be paid at the time of reporting to college. The Mode of Payment for both All India Quota Candidates allotted by MCC & State Quota Candidates allotted by CEE, Kerala: -Candidate should pay the fee amount marked with * by **CASH ONLY** at cash counter in college office.

Note – For state quota candidates, the amounts marked with CEE in brackets, has to be paid by the candidate directly to CEE as instructed in the allotment memo of CEE.

PTA, Library, Hostel and Mess Fees will be **Extra** and has to be paid later but before the commencement of the classes as directed by the principal.

7. The details of college admission fee is provided in the table above and it mentions the fees depending on the category of the candidate and whether the candidate is allotted through All India Quota by MCC or through state quota by CEE, Kerala.

8. E-Grants: Fee concession and Refund of fee is availed through **E-Grants Scholarship**. Hence SC/ST/OEC (No Income Limit) SERBC/FC (Below one Lakh) students (Kerala) should apply for E-grantz Scholarship through Akshya centre when instructed by the academic section of the principal office, which will be usually after starting of the classes. After online application, the student should submit the hard copy of such application along with the relevant documents to the Academic Section within due time otherwise college fee will be levied as usual.

9. Students are directed **to file online anti-ragging affidavit** at http://antiragging.in and **bring the print of reference number/acknowledgement received** after successful registration to the college office while coming for reporting. Instructions for the filing the online anti-ragging affidavit is available in the college website in the pdf file "step by step guide on how to fill an online anti-ragging undertaking". (Use the guidance document uploaded on college website on how to do online anti-ragging affidavit step by step for this).

10. In addition to the above online affidavit, students should download two more undertaking namely **anti-ragging undertaking** and **anti-dowry undertaking** (both undertaking uploaded on the college website), and submit both with their and parents signature while reporting to college for admission.

11. The candidates should execute a bond in the prescribed format of KEAM prospectus (uploaded on the college website) regarding the payment of Liquidated damages/ /penalty for violation of the conditions as per rules set by Government of Kerala. All matters to be typed in the bond paper only, in stamp paper worth Rs. 200 (**preferably use 4 stamp paper sheets of Rs.50/- each**).

    Facility for getting the bond mater typed on bond paper has been arranged in the college office, interested candidates should bring blank stamp paper and avail the facility by paying a nominal fee. If the Candidates are planning to get the bond typed by themselves at any of their nearby DTP centres, then they may use the guidance document which is uploaded on college website for preparing the bond.

    All students should mandatorily submit bond document with signatures and seals of the gazetted officer before the commencement of the classes failure of which may result in steps for taking serious action against them.

    Visit the college website http://www.gmci.in/ for any updates/notifications on joining and commencement of the classes after allotment.

    For admission related inquiry either contact by e-mail gmciprincipal@gmail.com or Phone 04862-233075, 76.

CHECK LIST FOR DOCUMENTS TO BE PRODUCED AT TIME OF MBBS ADMISSION 2023

(Documents to be arranged in the following order)

Sl No.	Document	Office Use	
1	Filled and signed Biodata, anti-ragging and anti-dowry undertakings	Yes	No
2	**Payment Slip (Paid to the CEE)- Only for State Quota candidates**	Yes	No
3	**Allotment /Admission Memo (issued by MCC/CEE) - 2 copy**	Yes	No
4	Rank letter or Score Card (issued by NEET,CEE)	Yes	No
5	Mark Data Sheet (by CEE)	Yes	No
6	NEET Result Sheet (by NEET)	Yes	No
7	Admit Card (issued by NEET UG)	Yes	No
8	10th pass certificate (Original)	Yes	No
9	10th mark list (CBSE, ICSE , state board) (Original)	Yes	No
10	Document to Prove Date of Birth (if matriculation certificate does not bear the same)	Yes	No
11	12th pass certificate (Original)	Yes	No
12	**12th mark list (CBSE, ICSE, state board) (Original)**	Yes	No
13	**Transfer Certificate from institution last studied or Certificate from the institution that they do not provide transfer certificate** (Original)	Yes	No
14	Course & Conduct Certificate (Original)	Yes	No
15	**Caste Certificate in case of Reservation Category as per MCC/CEE prospectus** (Original)	Yes	No
16	Nativity Certificate (State quota)	Yes	No
17	Eligibility certificate to be obtained from KUHS if 12th passed from other than Kerala State/ CBSE/ICSE *(Original)	Yes	No
18	**Migration Certificate from university for the last institute attended** (if the original TC issued has been issued for any course other than 12th standard, its MC to be given in addition to the 12th standard MC) (Original)	Yes	No
19	**Physical Fitness Certificate in the relevant format (CEE Kerala KEAM UG prospectus) from a doctor not below the rank of an Assistant Surgeon** (Original)	Yes	No
20	Vaccination certificate (Hepatitis B,MMR & Chicken pox) (Original)	Yes	No
21	**Non Creamy Layer Certificate, Income certificate, EWS Certificate- if applicable as per format of CEE/MCC** (Original)	Yes	No
22	**For candidates claiming PWD status, Certificates from the appropriate authority as per NMC/CEE/MCC norms** (Original)	Yes	No
23	**Bond in stamp paper worth Rs. 200/- (All matters to be typed in the bond paper only, preferably use 4 stamp paper sheets of Rs.50/- each (Original)**	Yes	No
24	Candidates ID and address proof like Aadhar card (only photocopy)	Yes	No
25	Uploading of the scan of all above documents to uggmcidukki2023@gmail.com (done /not done)	Yes	No
26	Filed online affidavit at http://antiragging.in and received its acknowledgment	Yes	No
27	Stamp size photo (2)	Yes	No

^ *NOTE: The candidates should confirm that all the original documents mentioned above are arranged in the same order as mentioned in the checklist for documents submission when coming for document verification.*